

# MINUTES

## SARA-MANA INTERGROUP MEETING

July 20, 2021 at 7 PM  
Central Office & Zoom

[Zoom ID: 733 4126 4918 PW: 912785]

- Call the Meeting to Order: A quorum was met; Jessica and Craig had excused absences
  - Moment of Silence Followed by the Serenity Prayer: *Matt*
  - 12 Traditions: *Donna*
  - Welcome and Introduction of New Intergroup Reps:
    - Donna, Serenity Room and Ann, Gulf Gate Noon
- Reports
  - Chair Report: *Matt* – Helpline chair found. More later in the meeting.
  - Co-Chair Report: *No report. Jessica*
  - Secretary Report: *Melissa* – June minutes were read and accepted (Ross motioned to accept, Todd seconded.)
  - Treasurer’s Report: *Ross* – Report was read and accepted (Todd motioned to accept, Donna seconded.)
  - Committee Reports
    - Finance Committee Chair Report: *Ross* – 501(c)(4) is registered. Accountant reviewing IRS regulatory issues and fines for failing to file a form, which was filed. The bank where our account closed recently found a previous deposit error. The bank wants the balance back with a fee. Matt is returning the funds, but negotiating the fees since it was the bank’s error. *Matt* – Regarding the IRS issue, it was also found that Central Office bookkeeping procedures needed to be updated in regards to the manner in which they process contributions. New procedures will be attached with these minutes. A meeting will be held on Wednesday to discuss this and to better define the business relationships between Central Office, Intergroup and General Service.

- District Intergroup Liaison: *Matt* – Our area has been dealing well with groups with both in person and Zoom meetings being one or separate. Other areas are struggling. Groups are also concerned about use of Venmo for contributions. More to come.
- Helpline: *Greg* – New chair has been identified and will be trained. A Zoom training will be scheduled soon for all interested volunteers. *Matt* - H&I has asked if the Helpline can provide Bridging the Gap callers with their committee’s phone number so they can then assist BTG callers with rides to meeting and connect them to other services. The group discussed the shared service opportunity and possible shared cost of the helpline. A motion was made and approved to get more information from H&I. (Ross made the motion, Melissa seconded).
- Where & When: *Samantha* – No updates. Last issue was March (Yellow).
- Newsletter: *Christine* – Newsletter will be done by August 9<sup>th</sup>. A volunteer “Help Wanted” section will be added to connect volunteers with service opportunities, along with a contributions update section and to promote events. Intergroup reps should ask members to contribute content, as well as group bios. The newsletter will be posted on aasrq.org, as well as emailed out (the list needs updating). *Todd* – Bios from groups can be emailed to info@aasrq.org. *Ann* – Will any paper copies be available? *Christine* – Yes. *Ann* – There was discussion about groups printing themselves. *Matt* - Not in the current plan, but this can be considered. *Ross* - Add Finance Committee members to the help wanted section.
- Central Office Report: *Matt* – Meeting will be about tax issues, contributions, and rent payments. Ross was thanked for the successful Overdue BBQ!
- General Service District 4 Report: *Alan* – Next General Service meeting is Saturday, July 24, 9 AM workshop on Concept 6. Meeting will be held 10 AM to 12 PM with several motions including changing website to technology. An in-

person General Service Assembly will be held at the Tampa Marriott, October 8 to 10 with workshops, meetings, and banquets. 300 people are expected.

- Current Practices: No report. *Ross* – Suggested Jim C. be contacted to be Current Practices Rep.
- Old Business: *Matt* – No old business
- New Business: *Matt* – A motion was made and approved to elect Greg as Helpline Chair. There are no bylaws issues related to Greg's involvement with outside committees. (Todd motioned, Doug seconded).
- Meeting Closure – Next meeting August 17, 2021