

MINUTES

SARA-MANA INTERGROUP MEETING

July 19, 2022, 7 PM

Central Office & Zoom

[Zoom ID: 733 4126 4918 PW: 912785]

- **Meeting Called to Order – 7:32pm**
 - Moment of Silence Followed by the Serenity Prayer: Laurie
 - 12 Traditions
 - Quorum was reached with 13 members present
 - Welcome and Introduction of New Intergroup Reps: Kim new GSR from the Sunrise Group. Secretary position - AJ Donatelli (5:30 Down Home Group) has temporarily taken the Intergroup secretary position. Melissa stepped down as secretary.
- **Reports -**
 - **Chair Report:** Matt – Matt was present via Zoom, Laurie chaired in person meeting. Central Office Board needs two people from Intergroup voting and an alternate. Volunteers are also needed to help with inventory of literature and pamphlets, July 30th from 10am till 2pm. Contact for this service is Jim Horshak. They meet on the third Thursday of each month at 6pm.
 - **Co-Chair Report:** Laurie – Gratitude Dinner Update, at the July 9th meeting positions were filled. Jimmy will be cooking the food. Volunteers are needed. Contracts were signed with facility to host the event. Deposit of \$300. Laurie received check from Treasurer.
 - **Secretary Report:** AJ – Minutes from the previous meeting were emailed to the Intergroup reps for review. Todd made the motion to approve the minutes. Craig 2nd the motion. Minutes were approved.
 - **Treasurer's Report:** Craig – Gary Made motion to approve report. 2nd by Susan. Treasure report was approved. Craig thanked Susan for much needed organization with all paperwork. New filing system was made.

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- June 30, 2022, balance was \$12,714.16
- Group Contributions totaled \$2,699.73
 - Expenses totaled \$1212.74
- Balance (\$15,413.89), less \$4,500 prudent reserve totaled \$7701.15

○ **Committee Reports:**

▪ Finance Committee Chair Report: Ross

* There is an outstanding IRS issue. Ross contacted Congressman Vern Buchanan's office. They sent an online form, Ross filled out on July 8th and he is still waiting to hear back. CS&L was also contacted. There was much discussion on this topic. Gary Clarified CS&L is the accounting firm that previously performed work on Intergroup's behalf, advised us that they do not handle IRS disputes as part of their service. They also explained that IRS is backed up in responding to disputes and long delays are common.

* When and Where budget amount was corrected. A revised budget was sent out to the finance committee.

* Ross added a line for Adobe In Design cost is \$20.99 a month for each subscription. He asked 2 people to be co-editors of Newsletter. This will allow that cost to be doubled on budget line item.

* Gary stated that the Intergroup Revised budget for 2022 was not accurate. Due to the listed monthly reserve expense of \$375 and the reserve is already fully funded. He thinks this line item should be eliminated. Intergroup Finance Committee has an accurate budget that is presented by Intergroup reps to their AA home Groups. The budget has a \$4500 Prudent Reserve.

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* There will be a new Budget request form that we will be distributing in August for each of our committee chairs. These forms will need to be filled out and returned to the finance committee for 2023 budget.

* Contribution button: Central Office has given permission to put a Venmo on the website for contributions. We do not have this feature button on the site yet.

* Susan made a motion to pay Suntrust Bank \$500 for their mistake on a deposit of \$50.51. Bank employee added \$500 instead of \$50. Susan has letter from bank of this error. Gary made Motion to table till next month's meeting, more information and research is needed. Motion was passed. Matt went to the bank; they did not have documentation of error. He stated matter is closed.

- District Intergroup Liaison: Matt – Donna will attend meeting, and has been given the money to travel. Susan will be the alternate to go if needed.
- Helpline: Dustin – Will call people on the list to see if they are set up correctly on the line. He will set up time slots for volunteers. The way it is set up now, is that only 3 people (phone numbers) are set to receive 4 rings per call to each person. Greg might have the phone list. We have no update on the Spanish helpline. We do need Spanish volunteers. There is (or should be) a phone list for the Spanish line volunteers. Matt states he will talk to the Linguistics Committee that meets after the Central Office meeting.
- Where & When: Samantha – Was not in attendance. No Report

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- Newsletter: Matt – Jody and John will be new co-editors for the newsletter. Mike was the past representative and is on vacation. Ross will arrange for Mike, Jody & John to get together.
- **Central Office Report:** Email from Greg to AJ. This was read to the group, new voting member and alternate member needed from Intergroup to join Central Office. Fund drive will continue later this year for Central Office. Area Assembly will be held Aug. 3rd – Aug 5th in Miami.
- **General Service District 4 Report:**
 - Area Assembly is July 23rd in Miami.
 - General Service will elect new officers in October. Positions open are Chair, Co-Chair, Treasurer, and Secretary.
- **Current Practices:** No past chair representative. No report.
- **Old Business:**

Mush discussion on the topic of money owed to IRS.

Motion by Jimmy to hire (retain) a Tax lawyer for the IRS issue. Legal advice is much needed. Vote was made 10 in favor. Motion was passed.

Motion was amended and passed. We will retain a tax lawyer in 30 days if we do not hear back from Buchanan’s office. Fee for the service not to exceed \$1000.

The finance committee is to meet and update the IRS Summary packet in preparation of handing it off to the tax attorney.
- **New Business:**

No new business.
- Meeting Closure – Next meeting: Aug 16, 2022