

SARA-MANA INTER-GROUP MINUTES

November 19, 2019

Call the Meeting to Order:

The meeting was called to order at 7:01 P.M. by the Chair, Jim C.. A quorum of at least ten was achieved.

Moment of Silence Followed by the Serenity Prayer:

12 Traditions:

The 12 Traditions were read by Chris C.

Introductions:

All Reps introduced themselves and their Home Group. Lisa W. is the new Intergroup Rep for Early Big Book and Scott J. is new for Attitude Adjustment.

Chair Report:

Jim deferred his report until later in the meeting.

Co-Chair Report:

Matt D. expressed appreciation to all who attended and helped with the Gratitude Dinner.

Secretary Report:

Brian read the minutes from the October 15, 2019 meeting. A motion was made and seconded to accept the minutes as presented.

Treasurer's Report:

Joe A. gave the Financial Report for October and all bills have been paid for October. There was a beginning balance on October 1, 2019 of \$9,533.17. The balance as of November 18, 2019 was \$8,218.40.

There was a discussion concerning contributions. Jim C. explained the difference between the summer and winter contributions. Jim also mentioned that contribution checks need to have the Group Name and Group Number for them to be properly processed. Group Numbers may be obtained in the Office from Chris. If there are multiple contributions the Office would like to have separate checks. If a Group does not have a checking account, money orders can be obtained from AmScott.

It was suggested that an article be placed in the Newsletter with this information.

7th Tradition:

The 7th Tradition was passed.

Finance Committee Chair Report:

Ross J. submitted a proposed 2020 Intergroup Budget. He attempted to show income as well as expenses. However, this will be a work in progress to establish an average income. A copy of the proposed budget is included with the minutes and show anticipated expenses for 2020 to be \$28,084.

Ross reported that he, Matt and Joe met with a representative from SunTrust to explore changes in our account. The SunTrust Rep indicated that Intergroup was not listed on Sunbiz.org and therefore we could not do any changes. We can continue to make deposits and withdrawals; we just cannot change the account. Ross did some research and discovered the following costs for getting registered:

- Obtain EIN (Employer Identification Number)- \$247
- Annual Reporting Fee - \$138.75
- Third Party LLC Formation - \$125

Ross J. made a motion to form an Intergroup LLC. After further discussion the motion was withdrawn. It was discovered that the laws have changed, and this will eventually become an issue for us. But it seems there are millions on the list and we probably have plenty of time to research. This item was tabled until further notice.

Helpline:

Chris C. reported there are still four open shifts:

- Wednesday – 9:00 A.M. to 12:00 P.M. and 12:00 P.M. to 3:00 P.M.
- Friday – 12:00 A.M. to 9:00 A.M.
- Saturday – 12:00 A.M. to 9:00 A.M.

Ross J. volunteered for an open Tuesday shift. Anyone interested in filling a shift should contact Chris C. at (941) 780-3808.

Where & When:

Samantha M was absent, and no report was given.

Newsletter:

Mike B. was absent, and no report was given. Ross J. suggested the Meeting Guide App be folded into the Where & When ad in the Newsletter. Alan T. suggested that an electronic version of the Newsletter be available for it to be distributed electronically.

Central Office Report:

Chris L. reported the Central Office of Sara-Mana, Inc. is a 501(c)3 corporation registered in the state of Florida. It is run by a Board of Directors; four voting members and one alternate member are appointed by General Service and four voting members and one alternate member are appointed by Sara-Mana Intergroup. The Central Office Manager is also a voting member of the Board.

The Central Office serves all the local District 4 Service Organizations, the local AA Groups and individual AA members.

The Central Office Board meets on the third Thursday of every month. At the last meeting the Board discussed the progress being made on the new QuickBooks Accounting System which is planned to be up and running by January 1, 2020. The Board also reviewed and discussed the 2020 Proposed Budget. The next meeting is December 19, 2019.

The Central Office is open Monday, Tuesday, Wednesday and Thursday from 9:00 A.M. to 4:00 P.M. They are closed Friday, Saturday, Sunday and most major holidays.

General Service District 4 Report:

Mick G. reported that General Service met on Saturday, November 16, 2019. There was a bit of excitement when one of the servants passed out during the meeting. Paramedics came and he was fine.

Archives is doing a bit of cataloging and has acquired a storage facility so the Archives Room will become accessible.

The Website Committee is building the General Service website. It is currently under construction and will be located at www.dist4gsaa.org. At the January Meeting, General Service will be having a launch party and will preview the website on the monitor.

General Service is preparing for the New Year's Eve Event. It will be a pot-luck Speaker Meeting with fellowship and live entertainment. Committees will have tables to distribute information.

Current Practices:

Doug made the observation that there is more info to link on the website.

Old Business:

Gratitude Dinner

Jim C. gave many thanks for a successful Gratitude Dinner. This year speakers were placed in the courtyard and the kitchen for the volunteers to be able to listen to the keynote Speaker. Some suggestions for future Gratitude Dinners:

1. No Smoking on Church Grounds needs to be enforced. Jim C. commented that the Church conceded a smoking area on the property and ashtrays were provided.
2. Everyone should be on the lookout for a larger venue. The current venue has a 250-person capacity with a very good kitchen. A venue servicing 450-500 people would be ideal, but it would need to have a serviceable kitchen area. The rent budget is currently about \$1,100 but could be increased with a minimum rise of ticket pricing.
3. The Spanish speaking issues seemed to go well.
4. Issues with accessibilities were raised.
5. A Cash Box is needed for the Grapevine Raffle.
6. Discussion was held on the Cornucopia Centerpiece fillers.
7. A suggestion was made that Gift Baskets from Home Groups could be raffled.

New Business:

No New Business

There will be no meeting in December.

With no further business to discuss Jim adjourned the meeting at 8:23 P.M. with the Lord's Prayer.

Respectfully submitted,

Brian H.

DISTRICT IV INTERGROUP PROPOSED BUDGET - 2020

EXPENSES	MONTHLY (2019)	ANNUAL (2019)	PROPOSED MONTHLY (2020)	PROPOSED ANNUAL (2020)
Rent	635	7620	635	7620
Answering Service	141	1692	141	1692
Frontier	146	1752	146	1752
Frontier Spanish	68	816	68	816
Stamps	3.5	42	5.33	64
Newsletter	384	4608	384	4608
CO Semi-Annual Fee	123.5	1482	123.5	1482
Where & When	216.57	2600.04	216.67	2600.4
Gratitude Dinner Misc.	83.33	999.96	83.33	999.96
Quarterly Travel For Rep.	66.67	800.04	66.67	800.04
Helpline Printing & Training	12.5	150	12.5	150
Prudent Reserve	458.33	5500	458.33	5500
Totals:	2338.4	28062	2340.33	28084.4
DEPOSITS (income)	3 YEAR AVERAGE			ANTICIPATED ANNUAL
Totals	11,601	30,702	19,411	19,411