

MINUTES

SARA-MANA INTERGROUP MEETING

September 20, 2022 - 7 PM

Central Office & Zoom

[Zoom ID: 733 4126 4918 PW: 912785]

- **Meeting Called to Order – 7:00pm**
 - Moment of Silence Followed by the Serenity Prayer: Laurie
 - 12 Traditions: Read by Laurie
 - Quorum was reached with 13 members present, 4 attended on zoom, 17 in total.
 - Welcome and Introduction of New Intergroup Reps: No new reps
- **Reports**
 - **Chair Report:** Matt – Matt was present via Zoom, having connections issues. Laurie started meeting.
 - **Co-Chair Report:** Laurie – Gratitude Dinner Event will be held November 12th Ticket cost \$25 each. Online purchase only, starting October 1st there are 325 tickets available.
 - **Secretary Report:** AJ – Committee Chairs please send reports prior to meeting. Minutes from the previous meeting were emailed to the Intergroup reps for review. Ross made the motion to approve the minutes. Minutes were approved.
 - **Treasurer's Report:** Craig – The \$5200 IRS Contingent Liability and the Sun Trust \$500 Liability reserve was not reflected in the balance. Jimmy brought this issue up. These two amounts need to be listed on the monthly report. The gratitude dinner reserve needs to be adjusted as well. Gary made motion to approve with adjustments made to report. Motion was seconded by Dave H. and passed.
 - Aug. 31, 2022, balance was \$8,965.19
 - Group Contributions totaled \$1,380.03
 - Expenses totaled \$1,910.07
 - Balance totaled \$8453.15
 - **Committee Reports:**
 - Finance Committee Chair Report: Ross

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* IRS Issue – Congressman’s Office reported that the matter is cleared.

Conformation letter from IRS will be sent arriving in 4 – 8 weeks.

*SunTrust (Truist Bank) Bank Issue – The bank closed our account as unsatisfactory, we want it changed to satisfactory. Sending Certified letter to bank 9/21/2022. Please see full report from Ross for details.

- District Intergroup Liaison – No Report
- Helpline: Dustin – We are looking to purchase better software that is easier to use. Ring Central is outdated for our needs. We cannot track how many calls are going unanswered. Dustin has list of Helpline volunteers. Wants approval from Inter Group to use App for helpline.
- Where & When: Samantha – New Where & When IP’s have been printed. No QR codes as of yet. Printing happens quarterly.
- Newsletter: Matt – Ross made report. Jody and John are working on the next newsletter, they have all information needed. Hoping to have an October newsletter.
- **Central Office Report:** Chris – Central Office fund drive will start November 1st we will be utilizing both envelopes and QR codes for donations. Next month Intergroup will be provided with the envelopes and fund drive flyers with the QR codes. The aasrq website will also have the QR code for donations. Jim H will be the contact for the fund drive. Central Office has a full voting board of 4 IGR and 4 GSR plus office Manager. Needing 1 IGR alt. and 1 GSR alt.
- **Current Practices:** No past chair representative. No report. Matt will step into this position.

- **Old Business:**

- Need Newsletter Chair

- **New Business:**

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Proposed budget for 2023. Susan R put together the budget and read to Intergroup reps. She suggested to take the budget back to home groups for review. We will vote on budget for 2023 next month.

*Officer Nominations – Laurie Co Chair stated to the group she will not be moving into the Chair position. Dudley nominated Susan R. for Chair. Gary nominated Dave S. to be Vice Chair. Dave S. suggested Todd to be Vice Chair. Todd accepted. Dave H. Nominated AJ as secretary. Gary nominated Lisa W. for Treasurer she accepted.

*Helpline, Dustin suggested to update helpline to an app for easier use for volunteers. Motion was made to receive money for app. Much discussion on subject. Gary suggested that Dustin make list of pros and cons and present it to Intergroup on the new software and or app he is look into for the helpline. Is there a cost to cancel/terminate Ring Centrals contract. Dave H stated that this a very important part of our 12th step work and we need to move forward now. Susan suggested that home groups in the past used to pick up time slots for a month each on the helpline. Motion was 2nd. Vote was unanimous and passed. Dustin will cancel Ring Central and use new software/app unless the cost of canceling is too excessive. Susan R suggested that we reach out to the Spanish AA's to serve on helpline. Dave proposed we have a pizza party to invite people to get to know "what is Intergroup".

- Meeting Closure – Next meeting: October 18, 2022